



## SHILLINGSTONE C.E. V.A. PRIMARY SCHOOL

GROWING TOGETHER · TOGETHER WE LEARN

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Thursday 7<sup>th</sup> June 2018

Dear Parent/Carer,

### SHILLINGSTONE CE VA PRIMARY SCHOOL – PARENT GOVERNOR ELECTION

I am writing to invite you to stand for election as a parent governor, or nominate another parent to do so. In our school we have provision for two parent governors and there is currently one vacancy.

The governing board, with the headteacher, has overall responsibility for the running of the school. Governing bodies have three core strategic functions:

- Ensuring clarity of vision, ethos and strategic direction;
- Holding the headteacher to account for the educational performance of the school and its pupils; and
- Overseeing the financial performance of the school and making sure its money is well spent.

No special qualifications are needed. The most important thing is to have a keen interest in the school and be prepared to play an active part in the governing board's work. However, we would particularly welcome nominations from parents with the following skills: ICT literate, good communication skills, confidence with children, keen to understand the leadership and management of the school, team player. Training is available for all governors and this governing board has an expectation that those new to being a governor attend free induction training.

The enclosed sheet summarises the circumstances under which someone can/cannot serve as a governor. Nominations must be from parents or carers with children at the school on the day that nominations close.

If you would like to stand for election please complete the enclosed nomination form and return it to the school no later than **Thursday 21<sup>st</sup> June 2018**. You may also include a short personal statement to support your nomination, which should be no longer than 250 words. Self-nominations will be accepted, but if you are nominating another parent please seek their prior consent.

If there are more nominations than vacancies the election will be by secret ballot. If that is necessary, voting papers will be sent to all parents together with details of the ballot procedure.

Yours sincerely,

**Chris Whitfeld, Returning Officer**

**Election of parent governor**

Please enter IN BLOCK LETTERS the name and address of the person being nominated for election:

Name: \_\_\_\_\_

Address:

\_\_\_\_\_

Signature of person nominated: \_\_\_\_\_

Signature of proposer (if different from nominee): \_\_\_\_\_

Name and address in BLOCK letters of proposer (if different from nominee):

\_\_\_\_\_

Personal Statement (*optional – maximum 250 words*)

I wish to submit my nomination for the election of parent governor

I confirm (i) that I am willing to stand as a candidate for election as a parent governor and (ii) that I am not disqualified from holding office for any of the reasons set out in the School Governance Regulations.

Signature

(Date)

**Completed nomination forms must be returned to the school by Thursday 21<sup>st</sup> June 2018.**

## Qualifications and disqualifications to serve as a school governor

A governor must be aged 18 or over at the time of their election or appointment and cannot hold more than one governorship at the same school.

A person is disqualified from holding or continuing to hold office as a governor or associate member if they:

- are subject to a bankruptcy restriction order, an interim bankruptcy restrictions order, a debt relief restrictions order or an interim debt relief restrictions order;
- have had their estate sequestrated and the sequestration has not been discharged, annulled or reduced;
- are subject to:
  - a disqualification order or disqualification undertaking under the Company Directors Act 1986
  - a disqualification order under the Companies Directors Disqualification (Northern Ireland) Order 2002
  - a disqualification undertaking accepted under the Company Directors Disqualification (Northern Ireland) Order 2002
  - an order made under section 429(2)(b) of the Insolvency Act 1986 (failure to pay under a county court administration order);
- have been removed from the office of charity trustee or trustee for a charity by an order made by the Charity Commission or Commissioners or High Court on the grounds of any misconduct or mismanagement in the administration of the charity, or under section 34 of the Charities and Trustees Investment (Scotland) Act 2005 from being concerned in the management or control of anyboard;
- are included in the list of people considered by the Secretary of State as unsuitable to work with children;
- are disqualified from working with children or subject to a direction under section 142 of the Education Act 2002;
- are disqualified from working with children under sections 28,29, or 29A of the Criminal Justice and Court Services Act 2000;
- are disqualified from registration under Part 2 of the Children and Families (Wales) Measure 2010 for child minding or providing day care;
  - are disqualified from registration under Part 3 of the Childcare Act 2006;
- have received a sentence of imprisonment (whether suspended or not) for a period of not less than 3 months (without the option of a fine) in the 5 years before or since becoming a governor;
- have received a prison sentence of 2½ years or more in the 20 years before becoming a governor;
- have at any time received a prison sentence of 5 years or more;
- have been convicted under section 547 of EA 1996 (nuisance or disturbance on school premises) or under section 85A of the Further and Higher Education Act 1992 (nuisance or disturbance on educational premise) during the 5 years prior to or since appointment or election as a governor;
- are employed at the school for more than 500 hours per academic year if wishing to stand for parent governor at the same school;
- are an elected member of the Local Authority;
- have refused a request by the clerk to the governing board to make an application under section 113B of the Police Act 1997 for a criminal records certificate;
- have been disqualified from holding office as a governor of this school due to failure to attend governing board meetings for a continuous period of six months.